

**Democratic Services**

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Date: 13<sup>th</sup> September 2012

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**To: All Members of the Wellbeing Policy Development and Scrutiny Panel**

Councillor Vic Pritchard  
Councillor Katie Hall  
Councillor Lisa Brett  
Councillor Eleanor Jackson  
Councillor Anthony Clarke  
Councillor Bryan Organ  
Councillor Kate Simmons  
Councillor Sharon Ball  
Councillor Douglas Nicol

Chief Executive and other appropriate officers  
Press and Public

Dear Member

**Wellbeing Policy Development and Scrutiny Panel: Friday, 21st September, 2012**

You are invited to attend a meeting of the **Wellbeing Policy Development and Scrutiny Panel**, to be held on **Friday, 21st September, 2012 at 10.00 am** in the **Council Chamber - Guildhall, Bath**.

The agenda is set out overleaf.

Yours sincerely

Jack Latkovic  
for Chief Executive

**If you need to access this agenda or any of the supporting reports in an alternative accessible format please contact Democratic Services or the relevant report author whose details are listed at the end of each report.**

*This Agenda and all accompanying reports are printed on recycled paper*

## NOTES:

1. **Inspection of Papers:** Any person wishing to inspect minutes, reports, or a list of the background papers relating to any item on this Agenda should contact Jack Latkovic who is available by telephoning Bath 01225 394452 or by calling at the Riverside Offices Keynsham (during normal office hours).
2. **Public Speaking at Meetings:** The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group. Advance notice is required not less than two full working days before the meeting (this means that for meetings held on Wednesdays notice must be received in Democratic Services by 4.30pm the previous Friday)

The public may also ask a question to which a written answer will be given. Questions must be submitted in writing to Democratic Services at least two full working days in advance of the meeting (this means that for meetings held on Wednesdays, notice must be received in Democratic Services by 4.30pm the previous Friday). If an answer cannot be prepared in time for the meeting it will be sent out within five days afterwards. Further details of the scheme can be obtained by contacting Jack Latkovic as above.

3. **Details of Decisions taken at this meeting** can be found in the minutes which will be published as soon as possible after the meeting, and also circulated with the agenda for the next meeting. In the meantime details can be obtained by contacting Jack Latkovic as above.

Appendices to reports are available for inspection as follows:-

**Public Access points** - Riverside - Keynsham, Guildhall - Bath, Hollies - Midsomer Norton, and Bath Central, Keynsham and Midsomer Norton public libraries.

**For Councillors and Officers** papers may be inspected via Political Group Research Assistants and Group Rooms/Members' Rooms.

4. **Attendance Register:** Members should sign the Register which will be circulated at the meeting.
5. THE APPENDED SUPPORTING DOCUMENTS ARE IDENTIFIED BY AGENDA ITEM NUMBER.
6. **Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted.

Arrangements are in place for the safe evacuation of disabled people.

**Wellbeing Policy Development and Scrutiny Panel - Friday, 21st September, 2012**

**at 10.00 am in the Council Chamber - Guildhall, Bath**

**A G E N D A**

1. WELCOME AND INTRODUCTIONS

2. EMERGENCY EVACUATION PROCEDURE

The Chair will draw attention to the emergency evacuation procedure as set out under Note 6.

3. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

4. DECLARATIONS OF INTEREST UNDER THE LOCAL GOVERNMENT ACT 1972

Members who have an interest to declare are asked to:

- a) State the Item Number in which they have the interest
- b) The nature of the interest
- c) Whether the interest is personal, or personal and prejudicial

Any Member who is unsure about the above should seek advice from the Monitoring Officer prior to the meeting in order to expedite matters at the meeting itself.

5. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIRMAN

6. ITEMS FROM THE PUBLIC OR COUNCILLORS - TO RECEIVE DEPUTATIONS, STATEMENTS, PETITIONS OR QUESTIONS RELATING TO THE BUSINESS OF THIS MEETING

Mr Greg Hartley-Brewer will address the Panel with his statement on NHS Dentistry..

7. MINUTES 27TH JULY 2012 (Pages 7 - 30)

To confirm the minutes of the above meeting as a correct record.

8. CABINET MEMBER UPDATE (15 MINUTES)

The Panel will have an opportunity to ask questions to the Cabinet Member and to receive an update on any current issues.

9. NHS AND CLINICAL COMMISSIONING GROUP UPDATE (15 MINUTES)

The Panel will receive an update from the NHS and Clinical Commissioning Group (CCG) on current issues.

10. URGENT CARE REDESIGN PROJECT (15 MINUTES) (Pages 31 - 48)

To inform the Panel about the Urgent Care Redesign Project and proposed engagement process.

11. BATH AND NORTH EAST SOMERSET LOCAL INVOLVEMENT NETWORK (LINK) UPDATE (15 MINUTES) (Pages 49 - 118)

The Panel are asked to consider an update and LINK's Annual Report for year 2011-12.

12. JOINT STRATEGIC NEEDS ASSESSMENT (JSNA) - DEMENTIA (20 MINUTES) (Pages 119 - 126)

This report covers a summary of data held in the Joint Strategic Needs Assessment on the subject of dementia. This is following an explicit request from Wellbeing PDS Panel to keep the JSNA as a standing agenda item on a subject-by-subject basis.

13. WINTERBOURNE VIEW FINDINGS UPDATE (10 MINUTES) (Pages 127 - 156)

To provide the Wellbeing PDS Panel with an update following the publication in August 2012 of:

- NHS review of commissioning of care and treatment at Winterbourne View
- South Gloucestershire Safeguarding Adults Board Winterbourne View – A Serious Case Review
- Care Quality Commission – Internal Management review of the regulation of Winterbourne View
- Care Quality Commission – Learning Disability Services Inspection Programme, National Overview.

The Wellbeing PDS Panel is asked to:

- Note the content of the report; and
- Receive a further update following the publication of the overview report, which is anticipated at the end of October 2012.

14. CARE QUALITY COMMISSION UPDATE (20 MINUTES) (Pages 157 - 162)

The Panel are asked to consider an update paper from Karen Taylor (Care Quality Commission).

**LUNCH AT 11:50/12:00 UNTIL 12:20**

15. PERSONAL BUDGETS: REVIEW OF POLICY FRAMEWORK & RESOURCE ALLOCATION (PROGRESS REPORT) (30 MINUTES) (Pages 163 - 176)

The report summarises work undertaken since March 2012 (and before) to review and revise the Personal Budgets policy framework and Resource Allocation System (RAS) currently used to deliver social care services in Bath & North East Somerset.

This review and revision is necessary in order to:

- (1) Achieve financial sustainability and meet the Council's efficiency targets for adult social care.
- (2) Achieve the central Government target to deliver PBs to 100% of all adult social care users by April 2013.
- (3) Address a range of equalities issues which have been identified in the current social care system.

A project group has been established to assess the benefits of adopting the National RAS in Bath & North East Somerset. This is a tool commissioned by the Department of Health, currently in use by the majority of local authorities (122) as the primary mechanism for allocating funding to meet the social care needs of individual service users.

The Wellbeing Policy Development & Scrutiny Panel are asked to agree that:

- Based on the modelling contained in the main report, the percentile model for calibrating the national RAS locally is further explored and tested.
- Based on the above recommendation, further engagement and consultation with service users, carers and social care staff takes place.
- Based on the modelling contained in the main report, scenario 4 of the five transitional scenarios is adopted when roll out of the national RAS begins.
- Implementation of the national RAS should take place in early 2013 following a period of statutory consultation.

16. SPECIALIST MENTAL HEALTH SERVICES UPDATE (20 MINUTES) (Pages 177 - 192)

The Wellbeing Policy Development and Scrutiny Panel is asked to note:

- Progress in implementing the Care Home and Community Hospital Liaison service (as previously agreed).
- The implementation of the Adult of Working Age community services redesign in line with local and national strategic intentions.
- Progress to date on further environmental improvements to Hillview Lodge.
- Avon and Wiltshire Mental Health NHS Trust (AWP) response to recent CQC

and Strategic Health Authority reviews and reports – Fit for the Future.

17. TERMS OF REFERENCE FOR ALCOHOL HARM REDUCTION STRATEGY SCRUTINY INQUIRY DAY (5 MINUTES) (Pages 193 - 200)

On 18th May 2012, the Wellbeing Policy Development and Scrutiny Panel received a report on Bath & North East Somerset Council's Alcohol Harm Reduction Strategy. The briefing also outlined powers that are set to be introduced as part of the Government's Alcohol Strategy that was published in March 2012. The briefing recommended that the Panel consider undertaking a Scrutiny Inquiry Day to help refresh the Alcohol Harm Reduction Strategy in light of these new powers.

The Wellbeing Policy Development and Scrutiny Panel is asked to:

- Note the terms of reference and agreed to undertake a Scrutiny Inquiry Day
- Agree to appoint a Steering group (usually 2-3 Members of the Panel) to plan the Scrutiny Inquiry Day
- Make any initial suggestions for invitations to the Scrutiny Inquiry Day

18. HOUSING ALLOCATIONS (20 MINUTES) (Pages 201 - 264)

Each Local Housing Authority (the Council) must have an allocation scheme which articulates how priority for social housing is determined. The Bath & North East Somerset scheme, known as the Homesearch Scheme, is operated on the principles of choice-based lettings which combine the elements of housing need, time on scheme and client choice. At present, and in accordance with the legislation current at the time of adoption, the scheme allows anyone, with a few statutory exceptions, to join the scheme. This is known as an "open scheme".

The Localism Act 2011, supported by new Allocations guidance, provides the Council with greater freedoms in determining local priorities. In particular the Council can now chose to exclude certain households from the scheme, such as, those households who do not have a local connection to the district or whose income is above a specific level. This is known as a "closed scheme". The Council will need to determine how it wants to use these freedoms.

Following consultation, including both to this Panel on the 16th March and the Housing & Major Projects Panel on the 27th March, the attached draft policy has been produced and has returned to this Panel as requested for further consideration.

19. WORKPLAN (Pages 265 - 270)

This report presents the latest workplan for the Panel.

The Committee Administrator for this meeting is Jack Latkovic who can be contacted on 01225 394452.